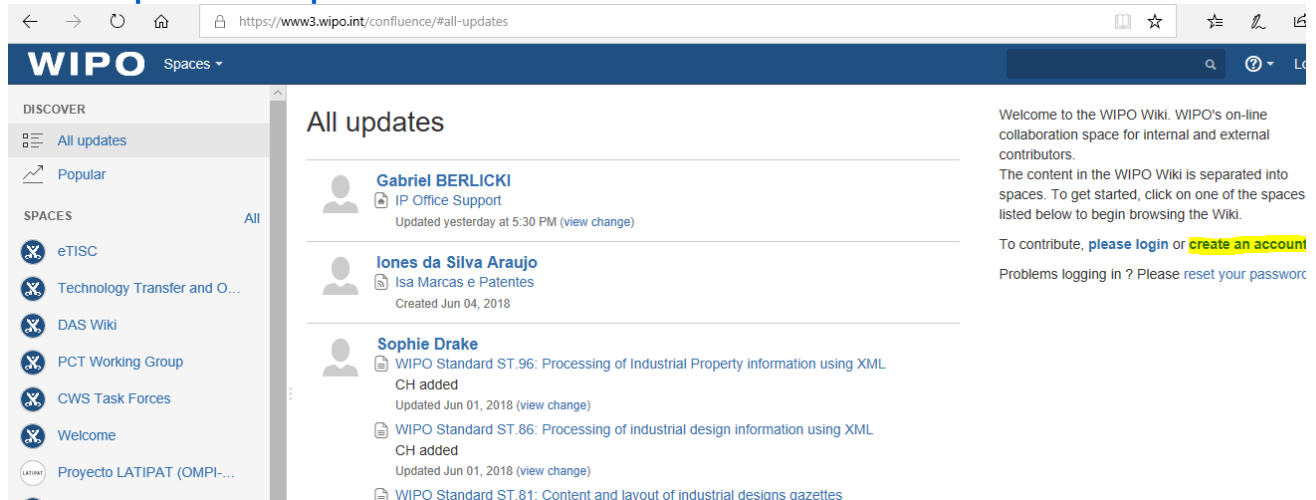


# Accessing restricted pages

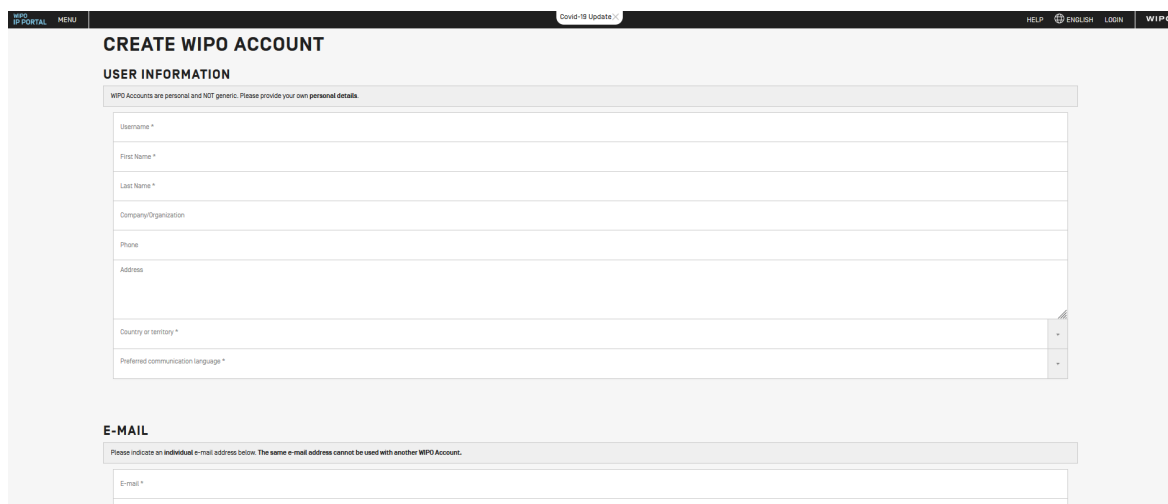
## 1) Create a new user

Go to: <https://www3.wipo.int/confluence/> Press in “Create an account”



The screenshot shows the WIPO Confluence 'All updates' page. The left sidebar contains a 'DISCOVER' section with 'All updates' and 'Popular' links, and a 'SPACES' section listing various WIPO spaces. The main content area, titled 'All updates', lists recent contributions from users like Gabriel BERLICKI, Iones da Silva Araujo, and Sophie Drake. On the right, a welcome message states: 'Welcome to the WIPO Wiki. WIPO's on-line collaboration space for internal and external contributors. The content in the WIPO Wiki is separated into spaces. To get started, click on one of the spaces listed below to begin browsing the Wiki. To contribute, please login or create an account. Problems logging in? Please reset your password.'

## 2) Fill the form:



The screenshot shows the 'CREATE WIPO ACCOUNT' form. It is divided into two main sections: 'USER INFORMATION' and 'E-MAIL'. The 'USER INFORMATION' section includes a note: 'WIPO Accounts are personal and NOT generic. Please provide your own personal details.' Below this are input fields for Username, First Name, Last Name, Company/Organization, Phone, Address, Country or territory, and Preferred communication language. The 'E-MAIL' section includes a note: 'Please indicate an individual e-mail address below. The same e-mail address cannot be used with another WIPO Account.' Below this is an input field for E-mail.

## 3) Please add your email

Otherwise it will not be possible to send you the activation link for the new account

**E-MAIL**

Please indicate an individual e-mail address below. The same e-mail address cannot be used with another WIPO Account.

E-mail \*

Confirm E-mail \*

Please check that your e-mail address is indicated correctly. You will receive a link by e-mail to validate your account.

**PASSWORD**

☐ Show password

Password \*


A valid password must meet all of the following conditions:

- password must contain at least 1 numerical character
- password must be at least 8 characters long

Confirm password \*

Verification \*

Type the characters displayed below.



Create an account

4) Once the form is completely filled, press "Create an account"

The system will give you an initial OK and will send you an email to activate your account:

WIPO IP SERVICES

WORLD INTELLECTUAL PROPERTY ORGANIZATION

العربي | Deutsch | Español

**WIPO ACCOUNTS**

**User Center**

My profile  
Services

**REGISTRATION**

Create an account  
Request confirmation code  
Reset password  
Forgotten username

**Create an account**

✓ Your account has been created.

However, this website requires account confirmation, a confirmation link has been sent to the e-mail address you provided. Please check your e-mail for further information.

5) Check your mailbox for the activation link

If you check your email, you will see a new email from WIPO , which includes the activation link.

3mail

COMPOSE

Primary Social

no.reply@wipo.int

WIPO Accounts - Validate your account

WIPO Home USER CENTER WIPO Accounts - Validate your account Dear Gabriel

12:3

6) ACTIVATE YOUR ACCOUNT

It is **ABSOLUTELY** necessary to click on the provided link, otherwise the account will not be accessible.



no.reply@wipo.int <no.reply@wipo.int>  
to me ▾

12:30 PM (3 minutes ago) ☆



## USER CENTER

### WIPO Accounts - Validate your account

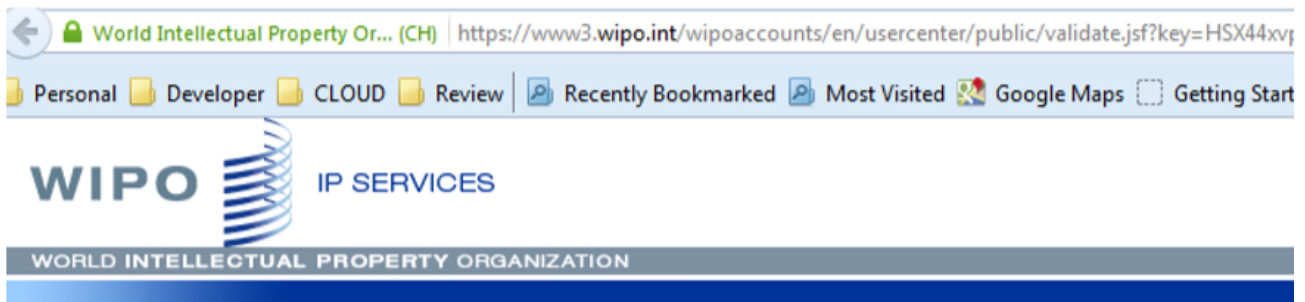
Dear [REDACTED]

Please visit the following link in order to confirm your WIPO user account:

<https://www3.wipo.int/wipoaccounts/en/usercenter/public/validate.jsf?key=HSX44xvp%2B%2FTwyOG9TPbZhb4C3%2FDCgbej0nLBfsDLwnIOsUNFZi20GxbDj59RDRXp%2Fr9ZovxwKUY%3D>

Best regards  
WIPO Accounts

A new browser window will open and you will get the confirmation that your account was created and is now active.



#### WIPO ACCOUNTS

##### User Center

My profile  
Services

##### REGISTRATION

Create an account  
Request confirmation code  
Reset password  
Forgotten username

## Confirm user account



The creation of your user account has been confirmed successfully!

## 7) Log in for the first time

Once the account is confirmed, please go to the WIKI website (<https://www3.wipo.int/confluence>) and log in with your newly created credentials:

The top screenshot shows the 'All updates' page on the WIPO Confluence site. It lists recent updates by users like Gabriel BERLICKI and Sophie Drake. The bottom screenshot shows the login form with fields for Username and Password, a 'Remember me' checkbox, and a 'Log in' button. Below the form are language links and a footer mentioning Atlassian Confluence 6.15.2.

## 8) Once finally logged, the process is complete

The screenshot shows the 'IP Office Support' wiki page. It includes a sidebar with navigation links like 'Blog', 'SPACE SHORTCUTS', and 'PAGE TREE'. The main content area has a description of the wiki space and a grid of links: 'About the WIKI', 'Future plans', 'WIPO IP Office Suite', 'WIPO Advantage', 'Cooperation Framework', and 'Site Index'. On the right, there are informational boxes for 'Accessing restricted pages', 'Automatic notifications of changes to Wiki Space', and 'Confluence Search Syntax'.

## 9) Request Access to Restricted Space

After the activation of the account is completed.

Send an email to [ipas@wipo.int](mailto:ipas@wipo.int), requesting access to the restricted space of IPOBSD Wiki with the following information:

- **Full Name** (as input in the user creation form)

To check your "Full Name" you can log in to the wiki, then go to your profile page: <https://www3.wipo.int/confluence/users/viewmyprofile.action> and copy the information shown:

**Personal**

Full Name Andres Araujo

Email

Phone

IM

Website

- **Organization** (IP office, etc.)
- **User name** for the WIPO wiki (chosen while creating the user, and used to login each time):

**Create an account**

Please fill in your details below in order to register for an online user account.  
All fields marked with \* are mandatory.

**User information**

Username \* |


First Name \* |

Last Name \* |

Company/Organization |

Phone |

Address |

 **Be aware that if the account was not activated (by going through all the activation steps, from 5 to 8), the account will not be accessible by the WIKI and it will not be possible to provide access to the restricted area.**